



Celebrating our 32nd Preschool Year!

REGISTRATION INFORMATION

September 2021-2022

Thank you for your interest in Pleasant Hill Preschool. We are happy you are considering enrolling your child in our program. Our preschool provides a place where play becomes a tool for learning in a warm, loving environment. We offer small class sizes, experienced and dedicated teachers, and a curriculum that allows children to grow at their own pace. Every child leaves our program with a tremendous self-esteem in their individual abilities and a love for learning.

- Preschool hours are **9:30 am – 1:00 pm**, Monday – Friday
Carpool begins at 9:25 am
- **We will have an EARLY BIRD drop-off at 9:00 am, Mon-Fri if we have the minimum of 10 families interested. Please complete the form in this packet.**
- We follow the Gwinnett County school calendar for school holidays and school closings.
- Our first day of school is the day after Labor Day.

If you would like a tour of the preschool, please contact the preschool office. (See below for contact information)

The staff and I appreciate your interest in our program!

Gina Maguire

Gina Maguire
Preschool Director

770.476.8716
preschool@pleasanthillpc.org



CLASSES OFFERED

- **Toddler Class (18-24 months): Tues/Thurs**
- **Young 2s (Spring/Summer Birthday): Tues/Thurs**
- **Older 2s (Fall/Winter Birthday): Mon/Wed/Fri**
- **3 day 3s: Mon/Wed/Fri**
- **4/5 day 3s: Mon-Thurs or Mon-Fri**
- **4/5 day 4s: Mon-Thurs or Mon-Fri**

Registration Fees:

- Non-refundable registration fee - **\$150**
- Activity Fee:
 - 2 day program – \$60** **4 day program - \$100**
 - 3 day program - \$80** **5 day program - \$100**

Both Registration and Activity Fees are due with registration forms to guarantee spot.

Monthly Tuition Rates (due monthly)

2 day program	\$185
3 day program	\$225
4 day program	\$270
5 day program	\$295

Discounts:

A 20% sibling discount will be applied to the Registration Fee and Monthly Tuition for the younger sibling.



DESCRIPTION OF PROGRAMS

One-Year-Old Program (18 months – 24 months)

Must be 18 months old by September 1, 2021

Student/Teacher Ratio 6:2

This program offers a safe and loving environment for infants to explore. Children will acclimate to preschool setting and become accustomed to separating from their parents. Songs, story time and an introduction to art will be implemented in the daily schedule.

Two-Year-Old Program

Younger Two-Year-Old's

Student/Teacher Ratio 10:2

Older Two-Year-Old's

Student/Teacher Ratio 10:2

We offer a variety of experiences geared for this stage of development. The curriculum includes circle time, centers, music/movement, outdoor play, story time, and chapel time. Children will be encouraged to do things for themselves with the instruction of their patient, loving teachers.

Three-Year-Old Program

Student/Teacher Ratio 12:2

We offer a wide variety of experiences directed toward the needs of a curious 3-year-old. Social skills, language development, listening skills, sensory, perceptual, fine, and gross motor are some major goals of this program. Our curriculum is theme based and will allow children to explore and learn at their own pace. Children will be provided with activities that reinforce shapes, colors, letters, and numbers. Circle time, centers, music/movement, outdoor play, story time, chapel time, and Fit Kids exercise program will be part of their schedule.

Four-Year-Old Program

Student/Teacher Ratio 14:2

Our Pre-K program is designed to meet Georgia standards as we prepare children for Kindergarten. We give children the opportunity to think for themselves and gain an even greater self-esteem. Daily classes are full of different and changing activities to allow the children to grow as independent thinkers. Center time is limited to a small number so children can easily learn how to work together with others and problem solve together. Our curriculum is theme based and full of fun activities which include the use of imaginative play, cooking activities, science experiments, music, language development and a love for reading and creating their own stories. Our enrichment programs include storytelling, Fit Kids exercise program and chapel time



PAYMENT POLICY AGREEMENT

Preschool tuition is collected in nine equal monthly payments and allows for school closings, national holidays, Thanksgiving, Christmas, and Spring Break. No refunds are given for unattended classes. **All tuition payments are calculated based on the total number of days in the school year and then averaged out so that the tuition will be the same each month regardless of the number of days scheduled during the month.**

If your child will be absent for an extended period of time, tuition must be paid in order to hold your child's spot. Should you need to withdraw your child, a thirty-day written notice must be submitted.

Monthly tuition payments for September through April are due on the first day of each month. May 2022 tuition is due by June 1, 2021. Failure to pay May 2022 tuition by this date will forfeit your child's spot in the program. This payment is non-refundable after July 15, 2021. If registration is made after July 15th, you will have to pay May's tuition payment with your registration fees.

2021-2022 Tuition & Fees	Due Date
Registration Fee & Activity Fee	At Registration
May 2022 Tuition Payment	June 1, 2021 or within 30 days
Sept 2021-April 2022 Tuition Payment	First of each month

You will receive a monthly tuition receipt once payment is made that will show your balance of amount due. Please keep these receipts for tax purposes. Our Tax ID# will be on these receipts.

PLEASE MAKE ALL CHECKS, BILL PAYS OR MONEY ORDERS PAYABLE TO:

"Pleasant Hill Preschool"

Memo line: your child's first and last name

Pleasant Hill Preschool is not a licensed preschool and is not required to be licensed by the state because we fall under the definition "Educational programs for children two through six years of age and operate for no more than 4 consecutive hours per day." PHP carries liability insurance sufficient to protect your child in the event of an injury.



2021-2022 Registration Form

- Your child's age as of September 1st, 2021 determines the class in which he/she will be enrolled.

Please circle class for which you are enrolling.

2 Day 1s T/TH	2 Day 2s T/TH	3 Day 2s M/W/F	3 Day 3s M/W/F	4 Day 3s M-TH	5 Day 3s M-F	4 Day 4s M-TH	5 Day 4s M-F
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Child's Name: _____
First Middle Last

Nickname: _____ Sex _____

Date of Birth: _____ Age as of 9/1/20 _____

Address: _____

City: _____ Zip Code: _____

Is Your Child Potty Trained: YES NO

Mother's Name: _____ Phone (_____) _____

Email address _____

Father's Name: _____ Phone (_____) _____

Email address _____

Has your child previously attended a preschool? _____ Where? _____

Does your child speak/understand English? _____

If not, what language is spoken at home? _____

Does your child have any allergies, food restrictions or health concerns? YES NO

Please list: _____

Does your child have evidence of developmental delays, speech delays, hearing loss or vision difficulties?

Immunization Forms: Please be advised that an up-to-date immunization record must be on file for all children. You can get this form (3231) from your pediatrician.

The information I have given is correct to the best of my knowledge. I have read the payment policy as outlined by Pleasant Hill Preschool and I understand that the registration fee is non-refundable. I also understand that my signature indicates I agree to all fees for the 2021-2022 school year.

Signature of parent or guardian

Date

Date Registered: _____	
Registration Fee Paid? <input type="checkbox"/> Yes <input type="checkbox"/> No	Amount Paid _____
Activity Fee Paid? <input type="checkbox"/> Yes <input type="checkbox"/> No	Date: _____



Become an Early Bird!



Early Birds are dropped off at the preschool at 9:00 a.m. Monday-Friday to play and have fun before the school day begins!

We will begin Early Birds on Monday, September 13th (the 2nd week of school).

YOU MUST COMMIT TO EARLY BIRDS MONTHLY. NO REFUNDS WILL BE GIVEN.

There will be NO CARPOOL for early birds. You will have to walk your child into the preschool and bring them to the appropriate classroom.

Child's Name: _____

Teachers: _____

Please sign my child up for:

One day per week (\$10 for the month) Select One: ___Mon. ___Tues. ___Wed. Thurs. ___Fri.
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Two days per week (\$20 for the month) Select Two: ___Mon. ___Tues. ___Wed. Thurs. ___Fri.

Three days per week (\$30 for the month) Select One: ___Mon. ___Tues. ___Wed. Thurs. ___Fri.

Four days per week (\$40 for the month) Select One: ___Mon. ___Tues. ___Wed. Thurs. ___Fri.
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Five days per week (\$50 for the month) Select One: ___Mon. ___Tues. ___Wed. Thurs. ___Fri.
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Payment will be due with your monthly tuition. *Refunds will not be available for Early Birds.*

- Please check here if you would like to remain enrolled in Early Birds for these days until you give the office notice of cancellation. (Monthly form not required.)**